

APPROVED MINUTES of the Elmont Board of Education

REGULAR MEETING
NOVEMBER 9, 2010

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ELMONT, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Covert Avenue School on Tuesday, November 9, 2010.

ROLL CALL

BOARD MEMBERS PRESENT: Michael A. Jaime, President
Lorraine Ferrigno, Vice President
Kevin Denehy
Patrick O. Emeagwali
Anthony S. Maffea Sr.
Colleen Mockenhaupt
Deniece Walker

BOARD MEMBERS ABSENT: None

ADMINISTRATIVE PERSONNEL PRESENT:

Mr. Albert Harper,	Superintendent of Schools
Mrs. Barbara Schwartz,	Director of Pupil Personnel and Special Education
Mrs. Kathleen Safrey,	Director of Curriculum & Instruction
Mr. David Polizzi,	Director of School Facilities & Operations
Colum P. Nugent,	School Attorney
Celestine L. Lloyd,	District Clerk

ADMINISTRATIVE PERSONNEL ABSENT: None

CONSULTANT PRESENT: Mr. Thomas W. Galante

On a motion by Mrs. Mockenhaupt, seconded by Mr. Emeagwali, the Board convened in Executive Session at 6:30 PM.

EXECUTIVE
SESSION

Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Ms. Ferrigno, the Board convened in Public Session at 8:04 PM.

PUBLIC SESSION

Motion Carried Unanimously

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Mr. Jaime called the meeting to order and led the Pledge of Allegiance followed by the observation of a moment of silence for all those veterans who gave their lives for our country and in memory of Mr. Frank Ragona, who passed away on November 18, 2009.

PLEDGE OF
ALLEGIANCE

Mr. Jaime welcomed everyone to the Board meeting. He mentioned the month's celebration for the Veterans and the Thanksgiving Holiday. Mr. Jaime expressed how thankful he is for his family, colleagues on the board and the districts' exceptional individuals who provide services to the children on a daily basis. A profound expression of gratitude was extended to the Veterans and soldiers who serve our country faithfully and selflessly. Mr. Jaime noted the participation of the Veterans within our schools and the anticipation of celebrating with them in the parade November 11, 2010 and publicly thanked those in attendance.

Mr. Harper greeted the audience. He requested all the Veterans in attendance to stand for a round of applause. Mr. Harper echoed the comments of Mr. Jaime and expressed that because of the Veterans we can share the liberties we have in this country.

RETIREMENT PRESENTATION

RETIREMENT
PRESENTATION

Mr. Harper requested that *Ms. Anne Devereux* come forth. He presented her with a certificate of retirement. She was commended for her service to the district and well wishes were conferred.

Again, Mr. Harper spoke of the presence of the Veterans in the community and extended his thanks to them.

VETERANS PRESENTATION

VETERANS'
PRESENTATION

Mr. Harper requested the Principals along with their selected students to come forth to make the presentations to the Veterans in attendance. The students gave out the presentations and photos were taken.

PRESENTATION OF TENURE

TENURE
PRESENTATION

Mr. Harper requested *Ms. Lysie Loud* and *Mrs. Stephanie Muller* to come forth. He commented on their achievement for tenure consideration and read the resolution prior to the presentation of the certificates to them, after which, pictures were taken.

A recess was called at 8:20 PM. The meeting resumed at 8:31 PM.

On a motion by Mr. Maffea, seconded by Ms. Walker, the Board approved the agenda which was distributed to the audience.

APPROVAL OF THE
AGENDA

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Motion Carried Unanimously.

On a motion by Ms. Ferrigno, seconded by Mr. Emeagwali, the Board approved the minutes of the Regular Meeting of October 12, 2010.

APPROVAL OF THE
MINUTES

Vote on approving the minutes of the Regular Meeting of October 12, 2010:

Yes	-	7
No	-	0
Abstain	-	0

Motion Carried

On a motion by Ms. Walker, seconded by Mr. Maffea, the Board approved the minutes of the Special Meeting of October 27, 2010.

Vote on approving the minutes of the Special Meeting of October 27, 2010:

Yes	-	7
No	-	0
Abstain	-	0

Motion Carried

INFORMATION REPORT - None

PRESIDENT'S/VICE PRESIDENT'S REMARKS

PRESIDENT'S/VICE
PRESIDENT'S
REMARKS

President – Mr. Jaime acknowledged items he is thankful for during this season of thanksgiving. He expressed that this season is a time of evaluation and reflection on what you have accomplished and what to strive for in the upcoming year. Mr. Jaime wished everyone a joyous thanksgiving and holiday season. He also encouraged the audience to reflect on what should be done and view things in a positive way.

Vice President – Ms Ferrigno provided comments and highlights during the Sewanhaka High School Report below.

SEWANHAKA BOARD ITEMS

SEWANHAKA
BOARD ITEMS

Ms. Ferrigno presented the highlights from Sewanhaka High School as follows:

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SEWANHAKA
BOARD ITEMS

- The fall drama production of *Twelve Angry Jurors* was held on October 29th and 30th, 2010.
- The annual “International Night” was held on November 5, 2010. There were 14 acts that represented the different cultures at Sewanhaka High School.
- Students and Teachers Against Cancer (STAC) held a “Think Pink” day and raised \$150 for the Carol Baldwin Breast Cancer Research Fund.
- The Model UN students will participate in the Rutgers Model UN Competition the weekend of November 13th.
- Twelve students were selected to represent Sewanhaka at the All-County Music Festival. Two students will perform in the Long Island String Festival concert on November 14th.
- Six Advanced Placement Calculus students starting working at the Elmont Public Library as “Math Buddies” to students in third through sixth grade, helping them to build up their math skills. The program will run on Saturdays through December.
- Four students participated in the Oratorical Contest sponsored by the American Legion. It is a fantastic competition.
- SkillsUSA participated in the Breast Cancer Walk at Jones Beach, raising over \$4000 for breast cancer research.

Mr. Jaime presented highlights from Elmont Memorial High School:

- The district will be holding their Parent Teacher Conference Day on Wednesday, November 10, 2010.
- Mr. Capozzi and the entire Elmont community thanked the community for coming out to the Homecoming on Saturday, October 23rd and celebrating with the school.
- The Model United Nations team will be traveling to the Rutgers University Model United Nations Competition in New Jersey on November 13, 2010.
- The Elmont Marching Band participated in the Newsday Marching Band Festival held on Wednesday, October 20, 2010. Mr. Jaime urged those that have not had the opportunity to see it to plan on attending next year.
- The Senior High Drama, *Dracula* was performed on Friday, November 5, 2010. It was a stellar by those who performed.
- Key Club Week was held from Monday, November 1st to Friday, November 5th.
- Elmont Memorial High School participated in the Long Island challenge which is hosted by the MSG Varsity. They competed against Valley Stream North High School. It will be televised November 28th on channel 14, the MSG Varsity network.

AUDIENCE ON AGENDA ITEMS - None

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CORRESPONDENCE – None

REPORT OF THE ATTORNEY

REPORT OF THE
ATTORNEY

Mr. Nugent did not have a report however he requested a motion for an Executive Session to be held immediately following the Regular Meeting to discuss matters appropriate to Executive Session.

On a motion by Mr. Maffea, seconded by Mr. Emeagwali, the Board approved an Executive Session, as per Mr. Nugent's request, to be held immediately following the Regular Meeting to discuss matters appropriate to Executive Session.

Motion Carried Unanimously

REPORT OF THE SUPERINTENDENT

REPORT OF THE
SUPERINTENDENT

Mr. Harper greeted all staff, Civic Associations and members of the community and thanked them for attending the meeting. He spoke of the festivities of the thanksgiving season, spending time with family and friends as well as sometimes the tendency to over indulge. Mr. Harper reminded us of the lack of awareness of those less fortunate and urged everyone, as we reflect to think of those that are less fortunate and may not have some of the liberties that we have. Mr. Harper recommended and urged those who can to consider volunteering within your community. It would mean so much and make the season more memorable.

Mr. Harper mentioned the Dad's Club Food Drive and encouraged those that can to contribute to the food drive. Last year the Dad's Club packed 90 bags of food for needed families.

On a motion by Mr. Maffea, seconded by Ms. Walker, the Board approved the following professional leaves of absence:

PROFESSIONAL
LEAVES OF
ABSENCE

LEVINN, JOY, Special Education Teacher at Gotham Avenue School, effective 1/18/11, duration of leave 1/18/11 – 4/3/11, unpaid*, reason: District Child Rearing Leave; Service to District: 4 years, 2 months.

*Includes Family and Medical leave from 1/18/11 – 4/3/11.

The Board also approved the following employee requesting a change in her Family and Medical/District Child Rearing Leave:

DOUGLAS, CYNTHIA, Elementary Teacher, Covert Avenue School

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From: 11/22/10 – 2/28/11, unpaid
To: 11/16/10 – 2/15/11, unpaid
Reason: District Child Rearing Leave

PROFESSIONAL
LEAVES OF
ABSENCE

*Includes Family and Medical Leave from 11/16/10 – 2/15/11.

Note: Leave of Absence was originally approved by the Board on 10/12/10.

The Board further approved the following employees requesting an extension of their Family and Medical/District Child Rearing Leave:

STADTMAN, LAURIE, Elementary Teacher, currently on District Child Rearing Leave

From: 5/11/09 – 1/31/11, unpaid
To: 5/11/09 – 5/10/11, unpaid*
Reason: District Child Rearing Leave

*Includes Family and Medical Leave from 5/11/09 – 6/24/09 & 9/1/09 – 10/14/09.

Note: Leave of Absence was originally approved by the Board on 3/17/09; changes were approved on 6/16/09, 8/11/09 & 1/12/10; an extension was approved on 7/12/10.

The Board also approved the following Professional appointment:

PROFESSIONAL
APPOINTMENTS

PEDICINI, MICHELLE, Part-time Italian Teacher, District-wide, at a salary of \$157.48/day, effective 11/3/10 – 11/8/10; no probation and no tenure involved.
Certification: Italian (Initial Pending).

The Board further approved the following teacher to be employed as a per diem substitute teacher for the 2010-2011 school year. Not eligible for probation/tenure:

<u>Name</u>	<u>Certification</u>
Miller, Lisa	Childhood Education 1-6 (Initial)

The Board approved the following Professional change in status:

PROFESSIONAL
CHANGES IN
STATUS

PHILP, GENEVIEVE, approved by the Board on 10/12/10 for assignment as an ESL Teacher effective 9/1/10 with a probationary period of three years from 9/1/10 – 8/31/13 be placed on probation for two years from 9/1/10 to 8/31/12. Proof of tenure previously granted has been received.

The Board approved the following resolution:

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RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and part 30.3 of the Rules of the Board of Regents, the Superintendent presents to the Board the following probationary personnel who have been appointed to such position by resolution of this Board, for tenure consideration. Each holds a valid New York State Certificate to teach in the designated tenure area. It further having been shown that their probationary periods to teach in this District will expire on the dates specified, the Board of Education of the Elmont Union Free School District granted tenure and appointed the following personnel to tenure, effective on the date indicated, to the positions in the tenure area as defined.

PROFESSIONAL
CHANGES IN
STATUS

<u>PROBATIONER</u>	<u>DATES OF PROBATIONARY APPOINTMENT</u>	<u>TENURE AREA</u>	<u>TYPE OF CERT</u>	<u>TENURE DATE</u>
Loud, Lysie	10/31/07-1/31/11	Art	Initial	2/1/11
Muller, Stephanie	2/1/08- 1/31/11	Assistant Director of Pupil Personnel Services	Permanent	2/1/11

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Ms. Ferrigno, seconded by Mrs. Mockenhaupt, the board approved the following regular Civil Service appointment:

CIVIL SERVICE
APPOINTMENT

ANZALONE, LUCIA, Teacher Aide Special Education Read 180, at a salary of \$20.50 hourly, effective 11/10/10, probation: N/A; replacing: new position.

The Board approved the following changes in status:

CIVIL SERVICE
CHANGES IN
STATUS

GLYNN, BRENDA

From: Teacher Aide Part-time substitute
To: Teacher Aide

Alden Terrace School, at a salary of \$16.30 hourly, effective 11/10/10 pending Civil Service approval, probation: 26 weeks from Civil Service approval.

BURTON, SAUDI

From: Teacher Aide Part-time substitute
To: Teacher Aide

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Gotham Avenue School, at a salary of \$16.30 hourly, effective 11/10/10 pending Civil Service approval, probation: 26 weeks from Civil Service approval.

CIVIL SERVICE
CHANGES IN
STATUS

LA MOTTA, MARIE

From: Teacher Aide Part-time substitute

To: Teacher Aide

Covert Avenue School, at a salary of \$16.30 hourly, effective 11/10/10 pending Civil Service approval, probation: 26 weeks from Civil Service approval.

RATTO, JASON

From: Teacher Aide Part-time substitute

To: Teacher Aide Special Education

Covert Avenue School, at a salary of \$18.15 hourly, effective 11/10/10 pending Civil Service approval, probation: 26 weeks from Civil Service approval.

GAMBINO, MARGARET

From: Teacher Aide Part-time substitute

To: Teacher Aide Special Education ABA

Clara H. Carlson School, at a salary of \$18.15 hourly, effective 11/10/10 pending Civil Service approval, probation: 26 weeks from Civil Service approval.

The Board also approved the termination of the following Civil Service employees effective 11/10/10 due to no service to the District:

CIVIL SERVICE
TERMINATION

Earle Cross – Bus Driver Part-time substitute

The Board approved the following Civil Service retirement:

CIVIL SERVICE
RETIREMENT

DEVEREUX, ANNE, Custodian, Gotham Avenue School, effective 12/31/10; service to district: 11 years, 6 months.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Ms. Walker, seconded by Mr. Maffea, the Board received the Committee on Special Education and Preschool Special Education designations and program placements for the Evaluation Placements, Reviews of Program and I.E.P. Modifications of students.

COMMITTEE ON
SPECIAL
EDUCATION AND
PRESCHOOL
SPECIAL
EDUCATION

Motion Carried Unanimously

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TEACHING CONSULTATION SERVICES

TEACHING
CONSULTATION
SERVICES

On a motion by Ms. Mockenhaupt, seconded by Ms. Ferrigno, the Board approved the GWJ Consultants, Ltd. to provide co-teaching consultation services for the 2010-2011 school year at a rate of \$1,000.00 per day with a maximum of 20 days.

TRANSLATION FOR ABA PARENT TRAINING

TRANSLATION FOR
ABA PARENT
TRAINING

The Board approved Maria Valenzuela, ABA Teacher Aide to translate for evening ABA parent training. Compensation will be at the hourly rate as per the Teacher Aide contract, not to exceed 20 hours for the school year.

GIFT TO THE DISTRICT

GIFT TO THE
DISTRICT

The Board approved a gift to the district in the amount of **\$54.30** for the Alden Terrace School from the Target/Take Charge of Education Program.

Correspondence pertaining to this gift can be found in the backup pages of the Board Book of November 9, 2010.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

ITEMS NOTED FOR THE MINUTES

ITEMS NOTED FOR
THE MINUTES

Use of Facilities

USE OF FACILITIES

Requests for Use of Facilities that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of November 9, 2010.

Family and Medical Leave of Absence

FAMILY AND
MEDICAL LEAVE
OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Dates</u>
William MacDougall	Custodian	4 weeks

Worker's Compensation

WORKER'S
COMPENSATION

The following employees are on a leave of absence due to Worker's Compensation case still pending:

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Christopher Chisolm
Eileen Comer
Cathy Ann Madonna
Barbara Nimmo*

Sub Cleaner
Bus Attendant
Bus Driver
Food Service Worker

**WORKER'S
COMPENSATION**

*Retired Employee

Budget Transfers Under \$5,000

**BUDGET
TRANSFERS
UNDER \$5,000**

Requests for Budget Transfers under \$5,000 that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of November 9, 2010.

On a motion by Mr. Maffea, seconded by Ms. Ferrigno, the Board received the backup booklet entitled "Schedule of Disbursements and Warrants, # 34,38-41, 43-52, 9-13, 12-16, 11-15, 6-8, 1" which is filed in the "bulky" document file.

**SCHEDULE OF
DISBURSEMENTS
AND WARRANTS**

Motion Carried Unanimously

On a motion by Ms. Walker, seconded by Mrs. Mockenhaupt, the Board also received Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of September, 2010.

**TREASURER'S
REPORT**

Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Mrs. Mockenhaupt, the Board approved the authorization to make budgetary transfers (over \$5,000) as per the backup pages in the Board Book of November 9, 2010.

**BUDGET
TRANSFERS OVER
\$5,000**

The Board approved the disposal of out dated and obsolete air conditioning units from Covert Avenue School as per the backup pages of the Board Book of November 9, 2010.

**DISPOSAL OF
OBSOLETE
EQUIPMENT**

The Board also approved the Change Order #3 resulting in an increase (add) to the District for the unused portion of allowance for the Dutch Broadway School window project for masonry work associated with the installation of the new windows as per backup pages of the Board Book of November 9, 2010.

**CHANGE ORDER
#3 – DUTCH
BROADWAY
SCHOOL WINDOW
PROJECT**

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

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ITEMS NOTED FOR THE MINUTES

ITEMS NOTED FOR
THE MINUTES

Analysis of Revenue – for the month of September, 2010.

General Fund Schedule of Receivables - General Fund Schedule of Receivables for the month of September, 2010 appears in the backup pages of the Board Book of November 9, 2010.

Monthly Budget Status Report

Monthly Budget Status Report – as of September 30, 2010 appear in the backup pages of the Board Book of November 9, 2010.

Various Fund Trial Balances

Trial Balance Reports, General, Capital, School Lunch, Trust & Agency, Expendable Trust, Special Aid, and Non-Expendable Trust as of September 30, 2010 appear in the backup pages of the Board Book of November 9, 2010.

General Fund Cash Flow Statement

General Fund Cash Flow as of September 30, 2010 and Cash Flow Projection as of October 31, 2010 appear in the backup pages of the Board Book of November 9, 2010.

General Fund – Fund Balance Estimate

Estimated General Fund Balance as of October 24, 2010 appear in the backup pages of the Board Book of November 9, 2010.

School Meals Profit and Loss Statement

School Lunch Profit and Loss Statement for the month of September, 2010 appears in the backup pages of the Board Book of November 9, 2010.

Custodial/Transportation Overtime

Breakdown Custodial/Transportation Overtime:

Cust./Trans. Overtime – September 30, 2010	\$ 6,430.14
Overtime paid Year to Date	\$ 31,484.27
Cust./Trans.Overtime - July, 2009 - June, 2010	\$122,834.78

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VANDALISM TALLIES FOR OCTOBER, 2010 - \$ 25

ITEMS NOTED FOR
THE MINUTES

Year-to-Date \$ 180

Previous Year-to-Date \$ 60

COMMITTEE REPORTS AND INFORMATION ITEMS – None

OLD BUSINESS – None

NEW BUSINESS – None

LEGISLATIVE ITEMS – Ms. Walker mentioned the attendance of herself along with several other Board members at NYSSBA’s 91st Annual Convention & Trade Show held October 21-24, 2010 in Manhattan. While attending the Pre-Convention School Law convention one of the issues covered was the Residency issue. She expressed how elated she was to confirm that the District was currently and has been performing all of the recommendations suggested by the presenter. The District’s hearing process is renowned.

LEGISLATIVE
ITEMS

Ms. Walker expressed how proud she was and commended all of the individuals that work very hard on the residency cases. She thanked Mr. Harper and Mr. Nugent and urged everyone to keep up the good work.

Mr. Jaime spoke on behalf of the entire Board, extended thank you to those who participated in the mid-term election. He noted with the shift in Congress the discussion of upcoming results may impact the school budgets. Mr. Jaime invited all of the community members to participate in the budget input meeting to be conducted on November 29, 2010 at 7:00 PM.

ITEMS FOR CONSIDERATION – None

AUDIENCE ITEMS

AUDIENCE ITEMS

Mrs. Pat Ukegbu, parent of Clara H. Carlson students commended Mr. Harper, Mr. Rosner, and Mrs. Schwartz, Board Members, various staff and District for the services provided to her children. She mentioned that the District has made her life easier along with other family members in working with an autistic child. Mrs. Ukegbu expressed that the children love everyone. Mr. Rosner was commended for being an excellent Principal and she spoke highly of the Assistant Principals, teachers, aides and ABA personnel that work along with her children. Mrs. Ukegbu expressed her happiness and gratefulness for being in the Elmont District.

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Mr. Harper commented on progress he has seen in Mrs. Ukegbu's son and expressed his thanks to the teachers of the District.

AUDIENCE ITEMS

NEXT MEETING

NEXT MEETING

Mr. Jaime announced the next Regular Board meeting will be held December 14, 2010 at the Dutch Broadway School at 7:30 PM.

ADJOURNMENT TO EXECUTIVE SESSION

ADJOURNMENT TO
EXECUTIVE
SESSION

On a motion by Mr. Maffea, seconded by Ms. Walker, the Board adjourned to Executive Session at 8:59 PM.

Motion Carried Unanimously

PUBLIC SESSION

PUBLIC SESSION

On a motion by Ms. Mockenhaupt, seconded by Ms. Walker, the Board reconvened into Public Session at 10:13 PM.

Motion Carried Unanimously

ADJOURNMENT

ADJOURNMENT

There being no further business, the Board adjourned the meeting at 10:15 PM on a motion by Mr. Maffea, seconded by Ms. Mockenhaupt.

Motion Carried Unanimously

Submitted by,

December 14, 2010
Date Approved

Celestine L. Lloyd
District Clerk