

*APPROVED MINUTES of the Elmont Board of Education*

REORGANIZATION MEETING  
JULY 12, 2010

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ELMONT, NEW YORK

**BOARD OF EDUCATION**  
**REORGANIZATION MEETING**

Minutes of the Reorganization Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Elmont Road School on Monday, July 12, 2010.

ROLL CALL

**BOARD MEMBERS PRESENT:** Kevin, Denehy  
Lorraine Ferrigno  
Michael A. Jaime  
Anthony S. Maffea Sr.  
Colleen Mockenhaupt  
Deniece Walker

**BOARD MEMBERS ABSENT:** Patrick O. Emeagwali

**ADMINISTRATIVE PERSONNEL PRESENT:**

Mr. Albert Harper,	Superintendent of Schools
Mrs. Barbara Schwartz,	Director of Pupil Personnel and Special Education
Mrs. Kathleen Safrey	Director of Curriculum & Instruction
Colum P. Nugent,	School Attorney
Celestine L. Lloyd,	District Clerk

**ADMINISTRATIVE PERSONNEL ABSENT:** None

**CONSULTANT PRESENT:** Mr. Thomas W. Galante

On a motion by Mrs. Mockenhaupt, seconded by Mr. Maffea, the Board convened in Executive Session at 6:30 PM.

EXECUTIVE  
SESSION

Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Ms. Walker, the Board convened in Public Session at 8:08 PM.

PUBLIC SESSION

Motion Carried Unanimously

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Ms. Lloyd, the District Clerk called the Reorganization meeting to order and led the Pledge of Allegiance.

PLEDGE OF  
ALLEGIANCE

It was stated that there were four members to take the Oath of Office tonight, Lorraine Ferrigno, Michael Jaime, Colleen Mockenhaupt and Kevin Denehy. Ms. Ferrigno, Mr. Jaime and Mrs. Mockenhaupt were elected for a three year term on the Elmont Board of Education, commencing July 1, 2010 and expiring July 30, 2013. Mr. Denehy was elected for a two year term which will commence July 1, 2010 and expire on July 30, 2012.

TERMS OF THE  
NEWLY ELECTED  
BOARD MEMBERS

OATH OF OFFICE

OATH OF OFFICE

Ms. Lloyd administered the Oath of Office for Ms. Ferrigno, Mr. Jaime, Mrs. Mockenhaupt and Mr. Denehy.

ELECTION OF OFFICERS

ELECTION OF  
OFFICERS

Ms. Lloyd called for nominations for President of the Board of Education.

Mr. Maffea nominated Mr. Jaime for President of the Board and Ms. Walker seconded the nomination.

There were no other nominations.

Nominations for Mr. Jaime for President:

Yes	-	6
No	-	0
Abstained	-	0

Ms. Lloyd declared Mr. Jaime elected Board President.

Ms. Lloyd called for nominations for Vice President of the Board of Education.

Ms. Walker nominated Ms. Ferrigno to be Vice President of the Board of Education. Mr. Jaime seconded the nomination.

There were no other nominations.

Nominations for Ms. Ferrigno for Vice President:

Yes	-	6
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No - 0  
Abstained - 0

Ms. Lloyd declared Ms. Ferrigno elected Board Vice President.

**OATH OF OFFICE FOR PRESIDENT AND VICE PRESIDENT**

**OATH OF OFFICE  
FOR PRESIDENT  
AND VICE  
PRESIDENT**

Ms. Lloyd administered the Oath of Office to the newly elected Board President, Mr. Jaime and Vice President, Ms. Ferrigno.

Mr. Jaime assumed the Chair and presided over the remainder of the meeting.

**SEWANHAKA CENTRAL HIGH SCHOOL DISTRICT BOARD REPRESENTATIVES**

**SEWANHAKA  
CHSD BOARD  
REPRESENTATIVES**

Mr. Jaime asked for a motion on the selection of Board Representatives to the Sewanhaka Central High School District. On a motion by Ms. Ferrigno, seconded by Mr. Maffea, Mr. Jaime was nominated to represent the Elmont Board.

Mr. Maffea nominated Ms. Ferrigno for the Sewanhaka Central High School District as the other representative. Mr. Jaime seconded the nomination. There were no other nominations.

Motion Carried Unanimously

**APPOINTMENT OF  
OFFICERS**

On a motion by Ms. Walker, seconded by Mr. Maffea, the Board approved the appointments of the following Officers:

Clerk of the Board	-	Celestine L. Lloyd
District Treasurer	-	Joe Guadagno
Central Registrar	-	Sharon Woitko
Deputy District Treasurer	-	Diane Tool

Motion Carried Unanimously

**OTHER APPOINTMENTS**

**OTHER  
APPOINTMENTS**

The Board appointed the following:

L.E.A.'s Asbestos Designee	-	David Polizzi
Workers Compensation Third Party Administrator	-	Wright Risk Management

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OTHER APPOINTMENTS (continued)

**OTHER  
APPOINTMENTS**

Financial Advisory Advisor	- NYMAC
District Medical Advisor	- Lynbrook Medical Group dba Premier Care
School Attorney	- Colum P. Nugent
Unemployment Insurance Consultant	- Barnett Associates
Consulting Architect/Engineer	- H2M Architects & Engineers, Inc.
Capital Project Owner's Representative/Clerk of the Works	- Frank Marino
Environment Consultant	- J.C. Broderick & Associates
Roof Consultants	- Watsky Associates
Business Consultant	- Thomas W. Galante
Board of Code of Ethics	- To Be Determined
Records Management Officer	- Fernando DeBartolo
Bond Counsel	- Hawkins, Delafield & Wood
403 (B) Advisor Third Party Administrator	- The Omni Group
Medicaid Compliance Officer	- Stephanie Muller
<u>Independent Auditors</u>	
External Auditor	- Nawrocki Smith LLP (Audit of 2009/10 fiscal year)
Internal Auditor	- R.S. Abrams
Claims Auditor	- William Madden, CPA

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OTHER APPOINTMENTS (continued)

**OTHER  
APPOINTMENTS**

GASB 45 Actuarial Consultants - Milliman Consultants & Actuaries  
District Negotiations

The Board approved Colum Nugent as District negotiator at an hourly rate to be determined.

Impartial Hearing Officers

To be selected in accordance with applicable statutes.

Others to be selected by project subject to Board approval.

The Board designated the following Elmont Board of Education members, Mr. Jaime and Ms. Walker as a Committee of One to act on behalf of the Board regarding requests for Impartial Hearings.

**COMMITTEE OF  
ONE  
REPRESENTATION**

Results of the foregoing motion are as follows:

Yes	-	6
No	-	0
Abstain	-	0

On a motion by Mr. Maffea, seconded by Ms. Ferrigno, the Board designated the following Official Bank Depositories:

**OFFICIAL BANK  
DEPOSITORIES**

- MBIA Class Authorized For all investment funds
- Citibank (Franklin Square) Scholarship Accounts
- TD Bank\* Authorized for all funds
- J. P. Morgan Chase Authorized for scholarship & payroll accounts
- Flushing Commercial\* Authorized for investment funds

Banks shall be required to provide necessary collateral statements.

\*This depository is also designated for the wire transfer of Tax Anticipation Notes and Certificates of Deposit.

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The Board approved the following schedule for the Regular Monthly Meeting and the Audit Committee Meetings for the 2010-2011 School Year:

2 <sup>nd</sup> Tuesday	September 14	8:00 PM	Elmont Road
2 <sup>nd</sup> Tuesday	October 12	8:00 PM	Alden Terrace
2 <sup>nd</sup> Tuesday	November 9	8:00 PM	Covert Avenue
2 <sup>nd</sup> Tuesday	December 14	7:30 PM	Dutch Broadway
2 <sup>nd</sup> Tuesday	January 11	8:00 PM	Stewart Manor
2 <sup>nd</sup> Tuesday	February 8	8:00 PM	Covert Avenue
2 <sup>nd</sup> Tuesday	March 8	8:00 PM	Gotham Avenue
2 <sup>nd</sup> Tuesday	April 12	8:00 PM	Clara H. Carlson
3 <sup>rd</sup> Tuesday	April 27	6:30 PM	Elmont Road
	(BOCES Budget Vote)		
2 <sup>nd</sup> Tuesday	May 10	8:00 PM	Dutch Broadway
3 <sup>rd</sup> Tuesday	May 17	9:00 PM	Elmont Road
	(Annual Budget Vote)		
2 <sup>nd</sup> Tuesday	June 14	7:30 PM	Dutch Broadway
1 <sup>st</sup> Tuesday	July 5	8:00 PM	Elmont Road
	(Reorganization)		
2 <sup>nd</sup> Tuesday	August 9	8:00 PM	Elmont Road

Audit Committee Meetings: 2010-2011 School Year

2 <sup>nd</sup> Tuesday	October 12	6:30 PM	Alden Terrace
2 <sup>nd</sup> Tuesday	December 14	6:00 PM	Dutch Broadway
2 <sup>nd</sup> Tuesday	April 12	6:30 PM	Clara H. Carlson

On a motion by Mr. Maffea, seconded by Ms. Walker, the Board named the following newspapers, *The Herald (Richner Communications)* and *Three Village Times* to receive our legals in the 2010-11 year.

Motion Carried

COMMITTEE ON SPECIAL EDUCATION 2010-2011 SCHOOL YEAR

MEMBERSHIP –SPECIAL EDUCATION

On a motion by Ms. Walker, seconded by Mrs. Mockenhaupt, the Board approved the following memberships on the Committee on Special Education for the 2010-2011 school year:

Barbara Schwartz

Chairperson

REGULAR  
MONTHLY  
MEETINGS  
2010-2011  
SCHOOL YEAR

AUDIT  
COMMITTEE  
MEETINGS  
2010-2011  
SCHOOL YEAR

OFFICIAL  
NEWSPAPERS

COMMITTEE ON  
SPECIAL  
EDUCATION  
2010 – 2011  
SCHOOL YEAR

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COMMITTEE ON SPECIAL EDUCATION 2010-2011 SCHOOL YEAR (continued)

Winthrop Pediatric Associates Dr. Marino	Medical Advisor
Resource Room Teachers	Special Education Teacher Alternates
Dr. Karen Green	Psychologist/Chairperson Alternate
Dr. Jodi Luce	Psychologist/Chairperson Alternate
Mrs. Stephanie Muller	Chairperson Alternate
Parent of the child being reviewed	
Regular Education Teacher of the child being reviewed	
Special Education Teacher of the child being reviewed	
Ms. Susan Sapek	Psychologist – Alternate
Ms. Dana Kizner	Psychologist – Alternate
Ms. Monica Saaverdra	Psychologist – Alternate
Mrs. Theresa Stanlewicz	Psychologist – Alternate
Mrs. Ruby Uliss-Pieri	Psychologist – Alternate
Ms. Taiisha Foster	Psychologist – Alternate
Mrs. Dorit Brander	Psychologist – Alternate
Mrs. Judith Bolden	Parent Member
Mrs. Nayibe Venegas	Parent Member
Mrs. Tonya Hill	Parent Member
Ms. Sharon Hill	Parent Member
Ms. Linda Ward	Parent Member
Ms. Patricia DeVita	Parent Member
Ms. Nadine Kessler	Parent Member
Mrs. Nancy Kelly	Parent Member
Mrs. Renee Price	Parent Member

COMMITTEE ON  
SPECIAL  
EDUCATION  
2010-2011  
SCHOOL YEAR

COMMITTEE ON SPECIAL EDUCATION SUB-COMMITTEES

The Board also approved the following memberships on the Committee on Special Education Sub-committees:

Alden Terrace School	Dana Kizner	Chairperson
	Barbara Schwartz	Alternate
	Amy Buchanan	Alternate
	Lisa Italiano	Alternate
Clara H. Carlson School	Terry Stanlewicz	Chairperson
	Dorit Brander	Chairperson
	Nancy McLaughlin	Chairperson
	Barbara Schwartz	Alternate
	Ken Rosner	Alternate

COMMITTEE ON  
SPECIAL  
EDUCATION SUB-  
COMMITTEES

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COMMITTEE ON SPECIAL EDUCATION SUB-COMMITTEES (continued)

COMMITTEE ON  
SPECIAL  
EDUCATION SUB-  
COMMITTEES

Covert Avenue School	Monica Saavedra	Chairperson
	Kelly O'Shaughnessy	Chairperson
	Barbara Schwartz	Alternate
	Margaret Pleta	Alternate
	Taiisha Foster	Alternate
Dutch Broadway School	Jodi Luce	Chairperson
	Susan Sapek	Chairperson
	Barbara Schwartz	Alternate
	Walter Aksionoff	Alternate
	Andrea Poltorzycki	Alternate
	Nadine Wochinger	Alternate
Gotham Avenue School	Joann Malhas	Chairperson
	Joy Levinn	Chairperson
	Barbara Schwartz	Alternate
	Marshall Zucker	Alternate
	Ruby Uliss-Pieri	Alternate
	Taiisha Foster	Alternate
Stewart Manor School	Karen Green	Chairperson
	Barbara Schwartz	Alternate
	Hope Kranidis	Alternate
	Christina DeCastro	Alternate
Pupil Personnel Office	Barbara Schwartz	Chairperson
	Stephanie Muller	Alternate
	Karen Green	Alternate
	Jodi Luce	Alternate

The Board further approved the following:

COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION 2010 – 2011 SCHOOL YEAR

COMMITTEE ON  
PRE-SCHOOL  
SPECIAL  
EDUCATION  
2010 – 2011  
SCHOOL YEAR

Membership

Mrs. Stephanie Muller	Chairperson
Mrs. Barbara Schwartz	Alternate Chairperson
Dr. Karen Green	Alternate Chairperson

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COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION 2010 – 2011 SCHOOL YEAR (continued)

COMMITTEE ON  
PRE-SCHOOL  
SPECIAL  
EDUCATION  
2010-2011  
SCHOOL YEAR

Membership (continued)

Ms. M. Lang	Special Education Teacher
To be Determined	General Education Teacher
Mrs. Ann Ashermeade	Parent Member
Mrs. Judith Bolden	Parent Member
Mrs. Nayibe Venegas	Parent Member
Ms. Tonay Hill	Parent Member
Ms. Linda Ward	Parent Member
Ms. Patricia DeVita	Parent Member
Ms. Nadine Kessler	Parent Member
Mrs. Nancy Kelly	Parent Member
Mrs. Renee Price	Parent Member
Mrs. Sharon Hill	Parent Member

A representative from the evaluation agency must attend.

A representative of the Nassau County Department of Mental Health, Office of Children with Special Needs may attend.

A representative from Nassau County Early Intervention must attend for Eligibility Transition Meetings.

The Board also approved the following:

AUDIOLOGICAL SERVICES FOR DEAF/HEARING IMPAIRED

AUDIOLOGICAL  
SERVICES FOR  
DEAF/HEARING  
IMPAIRED

The use of **North Shore-Long Island Jewish Health System Hearing & Speech Center** for the following services for the 2010-2011 school year:

1. Otological Examination – annual
2. Audiological Assessment (aided and unaided) – semi annual
3. Hearing Aid evaluation (fitting for a new aid) – every 2 or 3 years. This does not include the purchase of the hearing aid, batteries or repairs to hearing aid.
4. Hearing Aid Analysis (re-check of aid) – as needed.

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AUDIOLOGICAL SERVICES FOR DEAF/HEARING IMPAIRED (continued)

AUDIOLOGICAL  
SERVICES FOR  
DEAF/HEARING  
IMPAIRED

5. Post calibration testing. Auditory trainer calibrated to his/her hearing loss with ear molds (including the cost of ear molds).

Cost: Approximately \$450.00 per child per examination (15 students).

AUTHORIZATIONS

AUTHORIZATIONS

On a motion by Mrs. Mockenhaupt, seconded by Mr. Maffea, the Board approved the following authorizations:

School Purchasing Agent

SCHOOL  
PURCHASING  
AGENT

- a. Thomas Galante, Business Consultant

In the absence of the Business Consultant, the Superintendent of Schools shall act as School Purchasing agent.

- b. To participate in all NYS OGS Contract when its deemed beneficial to the Elmont School District.
- c. To participate in those Nassau BOCES Cooperative Purchasing Agreements when its deemed beneficial to the Elmont School District.
- d. To participate in the Educational Data Services, Inc. Cooperative Bidding program. This regional school district cooperative is used predominately for general classroom supplies and maintenance services.

Budget Transfers Under \$5,000

BUDGET  
TRANSFERS UNDER  
\$5,000

The Board gave authorization to the Superintendent to approved budget transfers under \$5,000 with subsequent reporting to the Board of Education.

Investment Policy

INVESTMENT  
POLICY

In accordance with provisions of Chapter 708 of the Laws of 1992, Investment Policy #3700, originally adopted by the Board of Education on August 7, 1985 and amended on July 5, 2005, shall be in effect for the 2010-11 school year.

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Approval of Staff Conferences

The Superintendent or designee is authorized to approve the attendance of staff to conferences.

APPROVAL OF  
STAFF  
CONFERENCES

Authorization to Employ Retroactively

The Board gave authority to the Superintendent, to employ, in exceptional situations, any personnel essential to the operation of the school system subject to final approval of the Board of Education.

AUTHORIZATION  
TO EMPLOY  
RETROACTIVELY

OTHER ITEMS

OTHER ITEMS

The Board approved the following:

- a. The re-adoption of all Board policies in effect in 2009-10.
- b. Mileage Reimbursement rate to be the standard mileage as established by the Internal Revenue Service.
- c. The District Clerk (or in her absence, the Superintendent's Secretary) be officially designated to receive summonses, petitions and all process.

BOARD COMMITTEES

BOARD  
COMMITTEES

To be determined.

BOARD MEMBERSHIP

BOARD  
MEMBERSHIP

The Board also approved membership in the following organizations for the 2010-11 at the cost shown:

- |   |   |          |
|---|---|----------|
| 1. National School Boards Association       | - | \$4,4425 |
| 2. New York State School Boards Association | - | 9,885*   |
| 3. Nassau-Suffolk School Boards Association | - | 3,150    |
| 4. R.E.F.I.T.                               | - | 600*     |

\*Costs for the 2010 Calendar Year.

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The foregoing motions were put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Ms. Walker, seconded by Ms. Ferrigno, the Board approved the following resolutions:

RESOLVED, that members of the Board of Education, the Superintendent, the Attorney, and when requested by the Board, members of the administration may upon request attend the National School Boards Association Convention, New York State School Boards Association Convention and the American Association of School Administrators Convention, with appropriate expenses incurred paid by the District.

ATTENDANCE AT  
VARIOUS  
CONFERENCES

FURTHER RESOLVED, that members of the Board of Education, the Superintendent, when requested by the Board, members of the administration may upon request be permitted to attend meetings of the Nassau-Suffolk School Boards Association and the New York State School Boards Association with appropriate expenses incurred paid by the District.

ATTENDANCE AT  
N-SSBA AND  
NYSSBA  
MEETINGS

Motion Carried

CONCLUSION OF REORGANIZATION MEETING

CONCLUSION OF  
REORGANIZATION  
MEETING

The Board concluded the Reorganization Meeting and began the Regular Meeting at 8:34 PM.

Submitted by,

August 10, 2010  
Date Approved

Celestine L. Lloyd  
District Clerk