

APPROVED MINUTES of the Elmont Board of Education

REGULAR MEETING
NOVEMBER 1, 2016

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ELMONT, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Covert Avenue School on Tuesday, November 1, 2016.

BOARD MEMBERS PRESENT: Michael A. Jaime, President
Anthony S. Maffea, Sr., Vice President
Tameka Battle-Burkett
Michael Cantara
Kevin Denehy
Patrick O. Emeagwali
Raymond Sims

ROLL CALL

BOARD MEMBER ABSENT: None

ADMINISTRATIVE PERSONNEL PRESENT:

Mr. Albert Harper	Superintendent of Schools
Mrs. Kathleen Safrey	Director of Curriculum & Instruction
Mrs. Stephanie Muller	Director of Pupil Personnel and Special Education
Mr. David Polizzi	Director of School Facilities & Operations
Colum P. Nugent	School Attorney
Diana Delahanty	District Clerk

ADMINISTRATIVE PERSONNEL ABSENT: None

CONSULTANT PRESENT: Mr. Thomas W. Galante

On a motion by Mr. Emeagwali, seconded by Ms. Battle-Burkett, the Board convened in Executive Session at 6:30 PM.

EXECUTIVE
SESSION

Motion Carried Unanimously

On a motion by Ms. Battle-Burkett, seconded by Mr. Emeagwali, the Board reconvened in Public Session at 8:00 PM.

PUBLIC SESSION

Motion Carried Unanimously

Ms. Natoli, Principal of the Covert Avenue School led the pledge of allegiance.

PLEDGE OF
ALLEGIANCE

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WELCOME

WELCOME

Ms. Natoli welcomed everyone to the November Board of Education Meeting. “Tonight we will be honoring different constituents in our community based on their service and we are going to start with the *Covert Avenue Select Chorus* under the direction of Ms. Sheryl Turk.”

The *Covert Avenue Select Chorus* performed and dedicated their song, *To Those Who Serve*, to the Veterans.

Ms. Natoli recognized the Veterans in the audience.

SAFETY PATROL RECOGNITION

SAFETY PATROL
RECOGNITION

Ms. Natoli invited the principals to join her in recognizing the safety patrol captains and co-captains from each building. The principals presented the captains and co-captains with certificates of appreciation.

VETERANS’ CELEBRATION

VETERANS’
CELEBRATION

Ms. Natoli asked the Veterans in the audience to join her at the podium. She also asked her colleagues and student representatives from each building to join her in presenting homemade cards to the Veterans. She thanked the Veterans for all they have done for the country.

Ms. Natoli introduced Ms. Rodrigues-Whyte and Mr. Esposito.

Ms. Lecia A. Rodriques-Whyte, the Commander of Post 1033, thanked the children. She stated that the Veterans enjoy the cards the children make. Ms. Rodriques-Whyte also thanked the parents and teachers for encouraging their children to recognize the Veterans and what they did for this country.

Mr. Ralph Esposito thanked Mr. Harper and the Board on behalf of the Veterans. “We appreciate what you do for us. This District is number one as far as treating Veterans and educating the children of our community on what Veterans are and what the Veterans have done. Thank you Mr. Harper for keeping this tradition up.” “Thank you and God Bless.” “Please come out and march with us on Veterans Day.”

HONOR FLIGHT

HONOR FLIGHT

Ms. Kranidis and Mr. Mansfield thanked the Board and Mr. Harper for allowing them to pursue the *Honor Flight* project. Ms. Kranidis explained that this is a National Program that honors Veterans. It gives Veterans the opportunity to visit Washington D.C. and visit the memorials bringing closure to an era that wasn’t always recognized when those Veterans came back from World War II. Ms. Kranidis introduced Mr. Mansfield stating that he brought this program to our District.

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Mr. Mansfield stated that he is honored to be part of this. Mr. Mansfield stated that the goal is to raise enough money to possibly send an Elmont Veteran to Washington. On November 10th, at Clara H. Carlson School, 6:30 PM-7:30 PM, students from all six elementary schools will be honoring the Veterans of the Elmont Community. Please come out and help our children support the Veterans.

NATIONAL HISPANIC HERITAGE MONTH RECOGNITION

NATIONAL
HISPANIC
HERITAGE
MONTH
RECOGNITION

Mr. Harper stated that we are fortunate to have many talented hard working professionals in our District. Mr. Harper then introduced Ms. Korina Bruno, a social worker at the Clara H. Carlson School. Ms. Bruno was recognized by the Town of Hempstead Hispanic Heritage Committee for her personal and professional success; and service to the Elmont Community. Mr. Harper stated Ms. Bruno is an outstanding employee and member of the community.

NATIONAL PRINCIPALS' MONTH

NATIONAL
PRINCIPALS'
MONTH

Mr. Harper announced that October was National Principals' Month. He stated that rarely do principals get recognized for the hard work they do. Mr. Harper and the Board of Education wanted to recognize the principals for everything they do and all of the tireless hours they work. He presented each principal with a certificate of recognition and appreciation.

Mr. Harper invited the audience to participate in the Dads' Club Food Drive taking place on November 19th. Throughout the month of November, we will be collecting food for families in need. Mr. Harper urged everyone to donate if they can or volunteer to assemble food baskets. The Dads' Club will be meeting at Gotham Avenue School to assemble and deliver the baskets on Saturday, November 19th at 9:30 AM.

Mr. Jaime called for a brief recess at 8:25 pm. The meeting resumed at 8:35 pm.

RECESS

On a motion by Mr. Emeagwali, seconded by Ms. Battle-Burkett, the Board approved the agenda which was distributed to the audience.

APPROVAL OF
THE AGENDA

Vote on approving the agenda:

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Mr. Emeagwali, the Board approved the minutes of the Regular Meeting of October 5, 2016 as follows:

APPROVAL OF
THE MINUTES

Vote on approving the Regular Meeting minutes of October 5, 2016:

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

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PRESIDENT'S REMARKS

PRESIDENT'S
REMARKS

Mr. Jaime welcomed everyone to the November Board of Education Meeting. Mr. Jaime reiterated that the Dads' Club is in need of donations and assistance with their annual food drive in two weeks.

Mr. Jaime announced that Ms. Safrey, Ms. Buchanan, Ms. Richards, Ms. Gaddes, Ms. Liechtung and Ms. Reis will be going to Syracuse on November 4th and 5th to do a presentation at the NYSESLAT Conference. They will also be presenting at the Melville Marriott on December 2nd. He wanted to recognize all of the ELL Teachers for all the good work they do with our ESL children.

VICE PRESIDENT'S REMARKS

VICE PRESIDENT'S
REMARKS

Mr. Maffea thanked the teachers for the job they do day in and day out. He also thanked the Veterans for their service to our country. He reminded everyone that there will be a Veterans' Day Parade on Friday, November 11th. He asked that everyone show their support by attending the parade.

Mr. Maffea reminded everyone of the Dads' Club food drive.

Mr. Maffea also asked everyone to go to the Honor Flight Concert to show their support, on November 10th at Clara H. Carlson School.

REPORT OF SEWANHAKA AND ELMONT MEMORIAL HIGH SCHOOL

REPORT OF THE
HIGH SCHOOL

Ms. Battle-Burkett gave the report from Elmont Memorial High School:

ELMONT
MEMORIAL HIGH
SCHOOL

Elmont Memorial High School has a new Assistant Principal, Dayna Sotirhos. Ms. Sotirhos has been with Elmont Memorial HS for 14 years in various capacities; teacher, coach, class advisor, English Chairperson, and most recently, English Coordinator for the Sewanhaka Central HS District. Under Dayna, the English Department has flourished and our scholars have been achieving at extremely high levels. Dayna is fiercely dedicated to the children of EMHS and will be a great asset to the administrative team.

Elmont Memorial had its Homecoming last weekend. We had to cancel the parade due to rain, but the football game and halftime ceremonies took place as scheduled. The team delivered a thrilling 35-33 win over Mepham and are in great position as they enter the playoffs. Vincent McDonald was named Homecoming King and Karina Alfaro was crowned Homecoming Queen.

The Elmont Memorial Class of 2017 Valedictorian is Shazor Shahid and the Salutatorian is Aubin Lohier.

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Mr. Jaime gave the report from Sewanhaka High School:

REPORT OF THE
HIGH SCHOOL

International Night is scheduled for Friday, November 14th. The French, Italian, and Spanish are busy practicing different acts for the show.

SEWANHAKA HIGH
SCHOOL

Varsity Boys soccer team won their last two games and made the playoffs (lost to Floral Park HS). Nicholas Gaviria made All County, Erick Cifuentes made Honorable Mention All-County, Brian Cano, Elijah Kerr and Orlando (Jose) Leiva made All Conference.

Model UN team will be going to Rutgers December 1-4 for a conference.

Matthew Curiale, George Tsolekas, and Justin Uliano attended the bi-annual Dodge Poetry Festival Teachers Day, participating in workshops by nationally renowned poets, such as former Laureate Billy Collins.

Sewanhaka hosted the District Marching Band rehearsal for Columbus Day on Sunday, October 9th and Sewanhaka students participated in the Columbus Day parade on Monday, October 10th.

AUDIENCE ON AGENDA ITEMS: None

AUDIENCE ON
AGENDA ITEMS

CORRESPONDENCE: None

CORRESPONDENCE

REPORT OF THE ATTORNEY:

REPORT OF THE
ATTORNEY

Mr. Nugent did not have a report for public session.

Mr. Nugent wanted to recognize Ms. Cari Clementi for her flawless testimony in which she testified. Her work was outstanding. She demonstrates a remarkable ability with her lessons and her record keeping was truly remarkable.

This is a tribute to the educational program in the Elmont District.

This concluded the report of the attorney.

Mr. Jaime turned the meeting over to Mr. Harper for the report of the Superintendent.

REPORT OF THE SUPERINTENDENT

REPORT OF THE
SUPERINTENDENT

Mr. Harper said good evening to the audience. He thanked everyone for coming to the November Board meeting. Mr. Harper stated that he hoped to see everyone at the Veterans' Day parade, Veterans' concert and Dads' Club food drive. Please donate what you can.

Mr. Harper then gave the report of the Superintendent.

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On a motion by Mr. Emeagwali, seconded by Mr. Sims, the Board approved the following Extensions of Professional District Child Rearing/Family Medical Leaves of Absence:

EXTENSIONS OF
PROFESSIONAL
DISTRICT CHILD
REARING/ FAMILY
MEDICAL LEAVES
OF ABSENCE

DUERR, CHRISTINA- *Area of Employment:* Remedial Reading Teacher; *Building Assignment:* Currently on District Child Rearing Leave; *Effective Date:* From: 6/20/16-1/31/17, unpaid* To: 6/20/16-6/30/17, unpaid*; *Reason:* District Child Rearing Leave

Note: Leave of Absence was originally approved by the Board on 6/7/16; a change was approved on 7/5/16

GRECO, STEFANIE- *Area of Employment:* Art Teacher; *Building Assignment:* Currently on District Child Rearing Leave; *Effective Date:* From: 2/29/16-1/31/17, unpaid* To: 2/29/16-6/30/17, unpaid*; *Reason:* District Child Rearing Leave

Note: Leave of Absence was originally approved by the Board on 2/1/16; a change was approved on 7/5/16

The Board also approved the following Professional Changes in District Child Rearing/Family Medical Leaves of Absence:

PROFESSIONAL
CHANGES IN
DISTRICT CHILD
REARING/ FAMILY
MEDICAL LEAVES
OF ABSENCE

DEVLIN, KIRSTEN- *Area of Employment:* Speech Teacher; *Building Assignment:* Clara H. Carlson School; *Effective Date:* From: 10/10/16-12/7/16, unpaid* To: 10/7/16-12/2/16, unpaid*; *Reason:* District Child Rearing Leave

Note: Leave of Absence was originally approved by the Board on 7/5/16

SHERMAN, LISA- *Area of Employment:* Special Education Teacher; *Building Assignment:* Clara H. Carlson School; *Effective Date:* From: 10/31/16-6/30/17, unpaid* To: 10/7/16-6/30/17, unpaid*; *Reason:* District Child Rearing Leave

Note: Leave of Absence was originally approved by the Board on 9/6/16

CASSAR, KRISTIN- *Area of Employment:* Special Education Teacher; *Building Assignment:* Covert Avenue School; *Effective Date:* From: 10/18/16-11/23/16, unpaid* To: 10/18/16-12/16/16, unpaid*; *Reason:* District Child Rearing Leave

Note: Leave of Absence was originally approved by the Board on 7/5/16

The Board also approved the following Professional Appointment:

PROFESSIONAL
APPOINTMENT

MAZZONE, JUSTINE- *Area:* Literacy Specialist; *Salary:* \$38,000 (pro-rated from start date); *Certification:* Literacy B-6 (Initial); *Effective Date:* 11/1/16-6/26/17 (pending medical approval); *Building Assignment:* Alden Terrace School; *Probationary Period:* No probation and no tenure involved

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The Board approved the following Professional Changes in Compensation:

PROFESSIONAL
CHANGES IN
COMPENSATION

LASALA, AMANDA- *Area of Employment*: Permanent Substitute Teacher (Remedial Reading); *Building Assignment*: Clara H. Carlson School; *Change*: Pro-rated Salary; *Salary*: From: \$30,949- (pro-rated from \$61,897 MA Step 1) To: \$61,897; *Effective Date*: 9/1/16-6/30/17; *Reason*: Extension of time as leave replacement to the end of the school year

ROMANO, LAUREN- *Area of Employment*: Permanent Substitute Teacher (Art); *Building Assignment*: Clara H. Carlson School/ Dutch Broadway School; *Change*: Pro-rated Salary; *Salary*: From: \$30,949 (pro-rated from \$61,897 MA Step 1) To: \$61,897; *Effective Date*: 9/1/16-6/30/17; *Reason*: Extension of time as leave replacement to the end of the school year

The Board further approved the following Professional Changes in Status:

PROFESSIONAL
CHANGES IN
STATUS

VAAS, LAUREN- *Area of Employment*: From: Building Substitute Teacher To: Permanent Substitute Teacher (Elementary Education); *Certification*: Childhood Education (Initial); *Salary*: \$53,650 BA Step 1; *Effective Date*: 9/1/16-6/30/17; *Building Assignment*: Covert Avenue School; *Probationary Period*: No probation and no tenure involved

LAURA EL CHAMI, approved by the Board on 10/5/16 for assignment as an English As a Second Language Teacher, effective 9/12/16, with a probationary period of four years, 3.5 months from 9/12/16 to 1/31/21 will be placed on probation from 9/12/16 to 1/31/20 except that to be granted tenure the teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in the two (2) preceding years; if the teacher receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. The term classroom teacher or teacher is used as such terms are defined in 8 NYCRR Sections 30-2.2 and 30-3.2. She shall be granted credit of one (1) year for tenure previously granted.

Reason: Official documentation of tenure previously granted has been received

The Board further approved the following Professional Resignation:

PROFESSIONAL
RESIGNATION

JOHNSON, PATRICIA- *Area of Employment*: Per Diem Substitute Teacher; *Building Assignment*: District-wide; *Effective Date*: 9/1/16; *Service to District*: 3 years; *Reason*: New Position

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

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On a motion by Mr. Maffea, seconded Mr. Emeagwali, the Board approved the following Civil Service Appointment:

CIVIL SERVICE
APPOINTMENT

GATTO, OLGA- *Area of Employment:* Typist Clerk 10 months; *Salary:* \$27,788; *Building Assignment:* Dutch Broadway School; *Effective Date:* 11/7/16 pending medical & Civil Service approval; *Probation:* 26 weeks from Civil Service Approval; *Replacing:* Open Position

The Board also approved the following Civil Service Substitute Appointment:

CIVIL SERVICE
SUBSTITUTE
APPOINTMENT

HAYES, CARL- *Area of Employment:* Cleaner Part-time Substitute; *Salary:* \$13.65 hourly; *Building Assignment:* District-wide; *Effective Date:* 11/2/16 (pending medical and Civil Service approval)

The Board also approved the following Civil Service Changes in Status:

CIVIL SERVICE
CHANGES IN
STATUS

The following Civil Service employee will complete her probationary period and is recommended for permanent status on the date indicated:

<u>Name</u>	<u>Classification</u>	<u>End Probation</u>	<u>Effective</u>
Tina Trunfio	Typist Clerk 10 months	11/11/16	11/12/16

TAYLOR, SHANIQUA- *Area of Employment:* From: Teacher Aide To: Teacher Aide Special Education ABA; *Salary:* \$21.20 hourly; *Probation:* 26 weeks from Civil Service approval; *Building Assignment:* Alden Terrace School; *Effective Date:* 10/17/16 (pending Civil Service approval)

GLEAN, HARRIETTE- *Area of Employment:* From: Teacher Aide Part-time Substitute To: Teacher Aide Special Education ABA; *Salary:* \$20.45 hourly; *Probation:* 26 weeks from Civil Service approval; *Building Assignment:* Alden Terrace School; *Effective Date:* 11/2/16 (pending Civil Service approval)

JOHNSTON, LISA- *Area of Employment:* From: Typist Clerk 10 months To: Senior Typist Clerk 10 months; *Salary:* \$43,298; *Probation:* 26 weeks from Civil Service approval; *Building Assignment:* Transportation; *Effective Date:* 11/2/16 (pending Civil Service approval)

BARBAGALLO, ANNA- *Area of Employment:* From: Typist Clerk 12 months To: Senior Typist Clerk 12 months; *Salary:* \$43,298; *Probation:* 26 weeks from Civil Service approval; *Building Assignment:* Elmont Road; *Effective Date:* 11/2/16 (pending Civil Service approval)

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SOEVYN, NANCY- *Area of Employment*: From: Typist Clerk 12 months To: Senior Typist Clerk 12 months; *Salary*: \$44,590; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Pre K Office; *Effective Date*: 11/2/16 (pending Civil Service approval)

CIVIL SERVICE
CHANGES IN
STATUS

SAINT SIMON, JEFF- *Area of Employment*: From: Bus Attendant Part-time Substitute To: Bus Attendant 10 months; *Salary*: \$20.16 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Transportation; *Effective Date*: 11/2/16 (pending Civil Service approval)

CRISPIN, MIGUEL- *Area of Employment*: From: Bus Attendant Part-time Substitute To: Bus Attendant 10 months; *Salary*: \$20.16 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Transportation; *Effective Date*: 11/2/16 (pending Civil Service approval)

DELAHANTY, KEITH- *Area of Employment*: From: Bus Attendant Part-time Substitute To: Bus Attendant 10 months; *Salary*: \$20.16 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Transportation; *Effective Date*: 11/2/16 (pending Civil Service approval)

MARTE-ROSARIO, NEREYDA- *Area of Employment*: From: Bus Attendant Part-time Substitute To: Bus Attendant 10 months; *Salary*: \$20.16 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Transportation; *Effective Date*: 11/2/16 (pending Civil Service approval)

JIMENEZ, RODOLFO- *Area of Employment*: From: Bus Driver Part-time Substitute To: Bus Driver 10 months; *Salary*: \$23.75 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Transportation; *Effective Date*: 11/2/16 (pending Civil Service approval)

MOORE JR., WILBERT- *Area of Employment*: From: Bus Driver Part-time Substitute To: Bus Driver 10 months; *Salary*: \$23.75 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Transportation; *Effective Date*: 11/2/16 (pending Civil Service approval)

SUERO, JOSE- *Area of Employment*: From: Bus Driver Part-time Substitute To: Bus Driver 10 months; *Salary*: \$23.75 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Transportation; *Effective Date*: 11/2/16 (pending Civil Service approval)

JUAREZ-GARCIA, ANA- *Area of Employment*: From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary*: \$17.60 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Dutch Broadway School; *Effective Date*: 11/2/16 (pending Civil Service approval)

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ALLEN, SCARDINA- *Area of Employment*: From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary*: \$17.60 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Dutch Broadway School; *Effective Date*: 11/2/16 (pending Civil Service approval)

CIVIL SERVICE
CHANGES IN STATUS

The Board also approved the following Civil Service Resignation:

CIVIL SERVICE
RESIGNATION

D'ANNA, FRANCINE- *Area of Employment*: Food Service Helper Part-time Substitute; *Building Assignment*: District-wide; *Effective Date*: 10/4/16; *Service to District*: 1 year, 11 months; *Reason*: Personal

Lastly the Board approved the following Civil Service Termination:

CIVIL SERVICE
TERMINATION

The Board approved the termination of the following Civil Service employee effective 11/2/16 due to no recent service to the District:

Carlos Figueroa- Bus Driver Part-time Substitute

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

COMMITTEE ON SPECIAL EDUCATION

COMMITTEE ON
SPECIAL EDUCATION
AND PRESCHOOL
SPECIAL EDUCATION
504 COMMITTEE
RECOMMENDATIONS

On a motion by Mr. Emeagwali, seconded by Ms. Battle-Burkett, the Board received the Committee on Special Education and Preschool Special Education designations and program placements for the Evaluation Placements, Reviews of Program and I.E.P. Modifications of students, as well as Section 504 Committee recommendations.

Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Mr. Maffea, the Board approved the following:

RESIDENCY RECOMMENDATION

RESIDENCY
RECOMMENDATIONS

The Board approved Matthew LaGuerre to conduct home visit investigations for the 2016-2017 school year, effective September 6, 2016, as per backup pages in the Board Book of November 1, 2016.

BILLABLE HOURS

BILLABLE HOURS

The Board authorized the Superintendent to approve billable hours for consultants when exceeding the agreed upon amount with subsequent reporting to the Board of Education.

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COMPREHENSIVE PLAN FOR SUCCESS

COMPREHENSIVE
PLAN FOR SUCCESS

The Board approved the Comprehensive Plan for Success for 2016-2017. The plan may be found under separate cover.

COMMITTEE ON SPECIAL EDUCATION CHAIRPERSONS

COMMITTEE ON
SPECIAL EDUCATION
CHAIRPERSONS

The Board also approved the addition of Jill Connelly, Psychologist/ Chairperson Alternate, to the Committee on Special Education, Committee on Preschool Special Education and as a chairperson for the Sub-Committees and 504 Committee at Dutch Broadway School.

The Board further approved the addition of Holly Tricarico, Psychologist/ Chairperson Alternate, to the Committee on Special Education, Committee on Preschool Special Education and as a chairperson for the Sub-Committees and 504 Committee at Covert Avenue, Clara H. Carlson, and Gotham Avenue Schools.

FIVE-YEAR FINANCIAL FORECAST

FIVE YEAR
FINANCIAL
FORECAST

The Board approved the Five-Year Financial Forecast detailed in the backup pages of the Board Book of November 1, 2016.

GIFT TO THE DISTRICT

GIFT TO THE
DISTRICT

The Board approved the donation of a check in the amount of \$10.00 to the *Clara H. Carlson School* from *JUSTGIVE* for participating in the *Capella University Giving Program*.

SATURDAY LITERACY AND MATH ENRICHMENT/ WORLD LANGUAGE ACADEMY (All appointments are contingent upon enrollment)

SATURDAY
ACADEMY

Teacher (Building Substitutes)

TEACHERS

The Board approved the employment of the following teacher for the Saturday Literacy and Math Enrichment/World Language Academy at Clara H. Carlson School. The compensation rate will be \$100.00 per day for a maximum of 12 days, as per teachers' contract.

Doreen Cartwright Dutch Broadway School

Teacher Aides

TEACHER AIDES

The Board also approved the employment of the following personnel to work as teacher aides at Clara H. Carlson School, as per contractual rate, for maximum of 12 days.

Alonzo Holcombe Clara H. Carlson School
Elizza Claudio Alden Terrace School

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The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

NOTED FOR THE MINUTES

NOTED FOR THE
MINUTES

NEW POLICIES

NEW POLICIES

FIRST READING- POLICY #3910 RETIREMENT CONTRIBUTION RESERVE
FUND POLICY

FIRST READING
POLICY 3910

The Superintendent presented for a first reading, Policy #3910- **Retirement Contribution Reserve Fund Policy.**

FIRST READING- POLICY #3920 FINANCIAL PLANNING POLICY

FIRST READING
POLICY 3920

The Superintendent presented for a first reading, Policy #3920- **Financial Planning Policy.**

A copy of the policies above can be found in the backup pages of the Board Book of November 1, 2016.

ITEMS NOTED FOR THE MINUTES

ITEMS NOTED FOR
THE MINUTES

USE OF FACILITIES

USE OF FACILITIES

Request for Use of Facilities that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of November 1, 2016.

WORKERS' COMPENSATION

WORKERS'
COMPENSATION

Employees who are on a leave of absence due to Workers' Compensation cases still pending are enclosed in the back-up pages of the Board Book of November 1, 2016.

FAMILY AND MEDICAL LEAVE OF ABSENCE

FAMILY AND
MEDICAL LEAVE OF
ABSENCE

The following employees are on a leave of absence under the Family and Medical Leave Act:

<u>Name</u>	<u>Position</u>	<u>Duration of Leave</u>
Erlyn Moses	Bus Driver 10 months	4 weeks
Christina Cairo	Typist Clerk 10 months	6 weeks (beginning in January)

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BUDGET TRANSFERS UNDER \$5,000

**BUDGET
TRANSFERS
UNDER \$5,000**

Requests for Budget Transfers under \$5,000 that have been approved by the Superintendent of Schools since the last Board meeting are enclosed in the backup pages of the Board Book of November 1, 2016.

On a motion by Ms. Battle-Burkett, seconded by Mr. Maffea, the Board approved the following:

BUDGET TRANSFERS OVER \$5,000

**BUDGET
TRANSFERS OVER
\$5,000**

The Board authorized budgetary transfers over \$5,000, as per backup pages in the Board Book of November 1, 2016.

BID AWARDS

BID AWARDS

The Board approved the following bid awards to the subsequent vendors, as per backup pages in the Board Book of November 1, 2016:

Bid #20-16/17 Stewart Manor Capital Project 7013
Contract G-1 Window replacement to RD Architectural Products Inc.
Contract G-2 Shade Replacement to Royal Windows
Contract G-4 Flooring work to Country Carpet Distributers Inc.

BID # 20-16/17

Bid #21-16/17 Stewart Manor Capital Project 7013
Contract G-3 Asbestos Abatement to Unitech Services Group
Contract G-5 Flagpole work to Barbato Landscaping

**BID # 21-16/17
REPORT OF THE
TREASURER**

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

SCHEDULE OF DISBURSEMENTS AND WARRANTS

**SCHEDULE OF
DISBURSEMENTS
AND WARRANTS**

On a motion by Mr. Maffea, seconded by Ms. Battle-Burkett, the Board approved the backup booklet entitled "Schedule of Disbursements and Warrants #26-30; 6; 7-8; and 11-15" which is filed in the "bulky" document file.

Motion Carried Unanimously

TREASURER'S REPORT

**TREASURER'S
REPORT**

On a motion by Mr. Maffea, seconded by Mr. Sims, the Board also received the Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of *June 30, 2016 (Audited)* and September 30, 2016.

Motion Carried Unanimously

APPROVED MINUTES of the Elmont Board of Education

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ITEMS NOTED FOR THE MINUTES:

Analysis of Revenue – for the month of *June, 2016 (Audited) and September, 2016* appears in the backup pages of the Board Book of November 1, 2016.

ITEMS NOTED
FOR THE MINUTES

ANALYSIS OF
REVENUE

General Fund Schedule of Receivables - General Fund Schedule of Receivables for the month of *June, 2016 (Audited) and September, 2016* appears in the backup pages of the Board Book of November 1, 2016.

GENERAL FUND
SCHEDULE OF
RECEIVABLES

Monthly Budget Status Report - General, Capital and Special Aid Fund Budget Status Reports for the period ending *June, 2016 (Audited) and September, 2016* appears in the backup pages of the Board Book of November 1, 2016.

MONTHLY
BUDGET STATUS
REPORT

Various Fund Trial Balances-Trial Balance Reports, General, Capital, Trust & Agency, Expendable Trust, Special Aid, and Non-Expendable Trust for the period ending *June, 2016 (Audited) and September, 2016* appears in the backup pages of the Board Book of November 1, 2016.

VARIOUS FUND
TRIAL BALANCES

General Fund Cash Flow Statement- General Fund Cash Flow as of *June, 2016 (Audited) and September, 2016* and Cash Flow Projection as of October 31, 2016 appear in the backup pages of the Board Book of November 1, 2016.

GENERAL FUND
CASH FLOW
STATEMENT

General Fund – Fund Balance Estimate- Estimated General Fund Balance for the period ending *June, 2016 (Audited)* appears in the backup pages of the Board Book of November 1, 2016.

GENERAL FUND-
FUND BALANCE
ESTIMATE

Collateral Analysis- Collateral Analysis for period ending *June, 2016 (Audited) and September, 2016* appears in Board Book of November 1, 2016.

COLLATERAL
ANALYSIS

School Meals Profit and Loss Statement- School Lunch Profit and Loss Statement for the month of September 30, 2016 appear in the backup pages of the Board Book of November 1, 2016.

SCHOOL MEALS
PROFIT AND LOSS
STATEMENT

Custodial/Transportation Overtime

CUSTODIAL/
TRANSPORTATION
OVERTIME

Cust./Trans. Overtime – October 31, 2016	\$ 5,778.06
Overtime paid Year to Date	\$ 20,215.15
Cust./Trans.Overtime - July, 2015 - June, 2016	\$ 89,990.98

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VANDALISM TALLIES FOR OCTOBER 2016

VANDALISM TALLIES
FOR OCTOBER 2016

Alden Terrace	\$	0
Clara H. Carlson	\$	0
Covert Avenue	\$	0
Dutch Broadway	\$	0
Gotham Avenue	\$	0
Stewart Manor	\$	0
PPS	\$	0
Elmont Road	\$	0
	\$	0
Year-to-Date	\$	75
Previous Year-to-Date	\$	0

Mr. Harper completed the report of the Superintendent. He stated, "I hope to see everyone at the Dads' Club food drive, the Veterans' Day parade and the Honor Flight concert. Everyone is welcome."

COMMITTEE REPORTS AND INFORMATIONAL ITEMS: None

COMMITTEE REPORTS
AND INFORMATIONAL
ITEMS

OLD BUSINESS: None

OLD BUSINESS

NEW BUSINESS: None

NEW BUSINESS

LEGISLATIVE ITEMS: Remember to go out and vote on November 8th.

LEGISLATIVE ITEMS

AUDIENCE ITEMS:

AUDIENCE ITEMS

J.P. Iacona, former student of Covert Avenue School and current student attending Sewanhaka High School, stated how important it is to give back to the community. He stated he is a member of a non-profit organization called *Rock Out Cures, Inc.* They would like to donate \$500 from *Rock Out Cures, Inc.* to purchase turkeys for the Dads' Club food drive. J.P. and his sister also donated a check for \$100.

Mr. Harper thanked J.P. and stated he had the pleasure of knowing J.P. when he attended Covert Avenue School. He was an impressive student and always volunteered to serve his community.

Mr. Jaime stated he knew J.P. and the Iacona family for many years. He congratulated Mr. Iacona for a great job raising such community-minded citizens. "I look forward to seeing JP doing greater things as he approaches graduation."

ANNOUNCEMENTS: None

ANNOUNCEMENTS

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NEXT MEETING:

NEXT MEETING

Mr. Jaime announced that the next Board of Education Meeting will be Tuesday, December 6, 2016 at the Elmont Public Library @ 7:30 PM.

ADJOURNMENT:

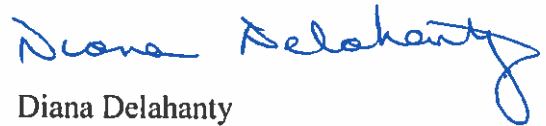
ADJOURNMENT

There being no further business, the Board adjourned the meeting at 8:58 PM on a motion by Mr. Maffea, seconded by Mr. Emeagwali.

Motion Carried Unanimously

Have a good evening and Happy Thanksgiving.

Submitted by,



Diana Delahanty
District Clerk

December 6, 2016
Date Approved