

ELMONT UFSD

Parents' Bill of Rights for Data Privacy and Security

The Elmont Union Free School District is committed to protecting the privacy and security of each and every student's data. Parents and guardians of students attending the Elmont Union Free School District are advised that they have the following rights with regard to student data under New York State Educational Law.

- 1) A student's personally identifiable information will not and cannot be sold or released for any commercial purposes.
- 2) Parents and guardians have the right to inspect and review the complete contents of their child's educational record.
- 3) The confidentiality of a student's personally identifiable information, protected by existing State and Federal laws, such as FERPA (Family Educational Rights and Privacy Act), is duly guarded by standards the district utilizes including, but not limited to; standard firewall, data encryption and password protection methods. These safeguards are in place when data is stored or transferred.
- 4) A complete list of all student data elements collected by the State Education Department is available for public review at:

<http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or by writing to:

Office of Information and Reporting Services

NYS Education Department – Room 863 EBA

89 Washington Ave.

Albany, NY 12234

- 5) Parents and guardians have the right to file complaints about possible breaches of student data by the Elmont School District to:

Diana Delahanty

District Clerk

Elmont Union Free School District

135 Elmont Road

Elmont, NY 11003

Complaints pertaining to the State Education Department or one of its third party vendors should be directed in writing to the **Chief Privacy Officer, NYS Education Dept. 89 Washington Ave. Albany, NY 12234.**

- 6) The State Education Department's Chief Privacy Officer will develop additional elements for this Parents' Bill of Rights, which will be prescribed in Regulations of the Commissioner and updated by the Elmont Union Free School District accordingly.
- 7) Parents may access the State Education Department's Parents' Bill of Rights at:
<http://www.p12.nysed.gov/docs/parents-bill-of-rights.pdf>